

## Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes

**Date:** April 28, 2026

**Time:** 5:00 PM

**Location:** Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

### Call to Order

President Patrick Duhon called the meeting to order and led the group in the Pledge of Allegiance.

### Attendance

- Commissioners' Present: Michael Bertrand, Carlton Campbell, Patrick Duhon, James Steen, Bud Zaunbrecher
- Commissioner Absent: None
- Others Present: Executive Director Nick Gautreaux, Attorney Roger Boynton, Engineer Kim Touchet, Secretary
- Cheryl Broussard

### Approval of Minutes

The minutes from March 31, 2026, Regular Meeting were unanimously approved following a motion by Commissioner Mike Bertrand and a second by Commissioner Jimmy Steen.

### Public Comments on Adoption of millage rate - None

### Financial Reports

Gautreaux provided financial reports, including the prior month's profit and loss, year-to-date profit and loss, budget vs. actual figures for the month and year to date, the accounts payable list for bill payments, accounts receivable, a summary of the balance sheet, and the profit and loss report.

A motion to accept the financial reports was unanimously approved, following a motion by Commissioner Carlton Campbell and a second by Commissioner Jimmie Steen.

### Port Business Update

We went back to the year 2000 for the City and Parish nominations for Commissioners of the Abbeville Harbor & Terminal District. There was one anomaly in 2024, all the other years were a common nomination between the City and the Parish.

Gautreaux gave an update on the AGMAC project. They are removing the gates, one at a time, refurbishing and making sure they are structurally sound and replacing them.

Engineer Kim Touchet updated the Commissioners on the Emergency Dredging at the North Slip of the Port of Vermilion. The Contractor is 99% complete. There is one area of the spoil that was still wet.

Engineer Kim Touchet asked for approval of Patriot Construction Pay App 3 in the amount of \$27,504.00 for the Emergency Dredging at the Port of Vermilion North Slip.

A motion to approve payment of \$27,504.00 to Patriot Construction for Pay App 3 was unanimously approved following a motion by Commissioner Mike Bertrand and a second by Commissioner Jimmie Steen.

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Engineer Kim Touchet presented a Certificate of Substantial Completion for Patriot Construction for the Port of Vermilion Emergency Dredging North Slip project.

A motion to accept the Certificate of Substantial Completion for the Emergency Dredging at the North Slip of the Port of Vermilion was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Mike Bertrand.

A motion to authorize Executive Director Gautreaux to sign the Certificate of Substantial Completion to allow Engineer Kim Touchet to file Certificate at the Courthouse and begin the 45 day lien period was unanimously approved following a motion by Commissioner Mike Bertrand and a second by Commissioner Jimmie Steen.

Engineer Kim Touchet asked for approval of Glenn Lege Construction Pay App 2 in the amount of \$92,018.87 for the Hwy 690/Schriefer Drive Road Improvement.

Engineer Kim Touchet presented a Certificate of Substantial Completion for Glenn Lege Construction for the Port of Vermilion Hwy 690/Schriefer Road Improvement project.

A motion to approve payment of \$92,018.87 to Glenn Lege Construction for the Hwy 690/Schriefer Drive Road Improvement and to authorize Executive Director Gautreaux to sign the Certificate of Substantial Completion to allow Engineer Kim Touchet to file Certificate at the Courthouse and begin the 45-day lien period was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Jimmie Steen.

Engineer Kim Touchet asked for approval of Diversified Construction of Louisiana in the amount of \$8,581.66 for the port Improvements (Phase 2 State Project H.016396 for the Clean Gulf Building Interior Build Out.

A motion to approve payment of \$8,581.66 to Diversified Construction of Louisiana Pay App 5 was unanimously approved following a motion by Commissioner Mike Bertrand and a second by Commissioner Jimmie Steen.

Engineer Kim Touchet presented bids for the Intracoastal City Boat Launch Dredging project which were opened earlier today. We had six bidders. We recommend awarding the project to Curran Co., LLC out of Harvey, LA in the amount of \$247,175.00

A motion to award the bid for the Intracoastal City Boat Launch Dredging Project to Curran Co., LLC out of Harvey, LA in the amount of \$247,175.00 was unanimously approved following a motion by Commission Mike Bertrand and a second by Commissioner Carlton Campbell.

### AFFIDAVIT

STATE OF LOUISIANA PARISH OF  
VERMILION

**BEFORE ME**, the undersigned notary public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

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\_\_\_\_\_  
Carlton Campbell

who, after first being duly sworn, did depose and state that:

He/she is the duly authorized Secretary-Treasurer of the Abbeville Harbor & Terminal District

Affiant, Carlton Campbell, who did depose and hereby states: **“A public meeting was held in accordance with the Open Meetings Law at R.S. 42:11, et seq., including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt**

the millage rates for the 2026 tax year. Public written notice of the agenda, date, time, and place of the meeting  was posted on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays and/or was published in the official journal no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 28th \_\_\_\_\_ day of April, 2026, at 5 p. m. at 124 N. State St. Suite 100, Abbeville, LA 70510. (The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii)(cc)”.

*[If applicable and as required by R.S. 42:23(A) and R.S. 44:36(F) as a **non-elected board** we have video or audio recorded, filmed or broadcast live all proceedings of our public meeting and ensure the recording will be maintained for at least 2 years.]*

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

\_\_\_\_\_  
Carlton Campbell

SWORN TO AND SUBSCRIBED Before Me, this 28<sup>th</sup> day of April 2026, at Abbeville, Louisiana.

\_\_\_\_\_  
Notary Public

Printed or Typed Name (as commissioned): Roger E. Boynton  
Notary ID or Bar Roll No.: 48732

Rev 1/2023

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RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2026 tax roll on all property subject to taxation by Abbeville Harbor & Terminal District

MILLAGE

Tax for Maintenance

3.28 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Vermilion, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2026, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS: Michael Bertrand, Carlton Campbell, Patrick Duhon, Jimmie Steen, Bud Zaunbrecher
- NAYS: None
- ABSTAINED: None
- ABSENT: Vacant Seat

**CERTIFICATE**

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on April 28, 2026, at which meeting a quorum was present and voting.

Abbeville, Louisiana, this 28th day of April, 2026.

\_\_\_\_\_

Carlton Campbell

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A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Michael Bertrand and seconded by Commissioner Carlton Campbell.



Carlton Campbell  
Secretary-Treasurer



Patrick Duhon  
President